



4-H RECORD BOOK COMPLETION CHECKLIST



Name: _____

4-H Club: _____

Criteria for a Complete 4-H Record

- Enroll in and complete at least one project.
- Identify at least three goals for the 4-H year. Clearly record achievements.
- Identify at least three goals for each project completed. Clearly record achievements.
- Submit your book which includes, as a minimum, the My 4-H Year journal, followed by the 4-H Non-Animal Journal, and if an animal is owned, the 4-H Animal Journal. You are encouraged to include other things to personalize your book like photos and articles, while still maintaining a professional record.
- Complete all sections of the “My 4-H Year” journal.
- Participate in at least three additional learning activities during the 4-H year and record them in your journals.
 - Examples include the fair, speeches, demonstrations, judging, public presentation, tours, workshops and camps.
- List any awards and honors, both 4-H and others, received.
- Complete one 4-H Non-animal Journal for each non-animal project in which you are enrolled.
- If an animal is owned, keep records for it on the 4-H Animal Journal according to the type of project carried. Examples include breeding, market, and companion animals, including pets.

Approved by: _____

- *4-Hers must COMPLETE their record books according to the completion criteria or they will not be allowed to exhibit or sell any item at the following Teton County 4-H Fair.*
- *Record books are used to determine years completed in 4-H. The number of years a 4-H member has completed may affect scholarship selection results.*
- *Record books will be reviewed for completion by club leaders. A book will be reviewed for completion by a non-related certified volunteer. If there is not a non-relative within the club, then the books will be submitted to another club leader or the Extension Office for completion review.*