

Ravalli County 4-H Advisory Council

Innovative Programming Fund Request Form

What are Innovative Programming Funds?

These funds are to provide financial support to groups and individuals for developing and implementing new or existing 4-H projects and programs within the Ravalli County 4-H Program.

Who can apply?

- 4-H Members, Leaders, Committees or Clubs in Ravalli County 4-H Program may apply for grants
- Applications must be sponsored by a 4-H entity with an EIN and checking account.

How do you apply?

- Provide the information requested on this form that is either handwritten or typed. The submitted request must be no longer than two pages, single spaced in 12 point font with a third page allowed for the project budget.
- Requests must be accompanied with a written budget for the intended project.
- Please include all three areas in your proposal request: degree of positive impact for the community, viability of proposal, and financial need.
- Due dates: Innovative Programming Fund Requests will be accepted six and reviewed six times each year. The due dates are the first Monday of every other month, for the months January, March, May, July, September, and November. Letters must be postmarked by the due date.

Submit applications to: MSU Ravalli County Extension Office, 215 S. 4th Street, Ste G, Hamilton, MT 59840 or ravalli@montana.edu with questions directed to 375.6611.

What happens after grants are submitted?

- Responses to requests will be issued in writing within 30 days of request due dates.
- If your request is approved, proof that your objective was achieved is required through receipts, photos, and a written report provided to the Ravalli County 4-H Advisory County, C/O Innovative Programming Fund Request Committee within six months of receiving grant funds.
- If grant funds are not used for program purpose, the group agrees to return funds within six months of receiving grant funds.

Grant Application:

Date of Request: _____

Request Amount: _____

Name of 4-H Member, Leader, or Club(s): _____

Contact Information (if approved, this party would receive the check):

Name _____

Address _____

City, State, Zip _____

Phone and/or email _____

Please answer the following questions in a separate document:

- What are the intended use of funds?
- How will the intended use of funds benefit the 4-H Program?
- Will these funds be matched by your club or other organization and/or what other fundraising actions have been taken prior to this request for grant monies?