

Ravalli County 4-H Advisory Council Loan and Usage Agreement – Non 4-H Entity
Cotton Candy, Popcorn, Coffee Pots and Sno-Cone Machine
Montana State University Extension

Date: _____

Name: _____

Phone: _____

Organization (if applicable): _____

Machine rented or checked out: _____

Date of reservation: _____

Checkout date: _____

Return Date: _____

\$25.00 usage fee: _____

Deposit of \$50.00: _____

Loan and Usage Policy

1. The equipment will be available for usage to:
 - a) Any 4-H Committee
 - b) Any 4-H Club
 - c) Any 4-H Member for a 4-H related activity
 - d) MSU Extension Staff
 - e) Non 4-H entities

2. The equipment may be checked out the last working day before the event for which it is to be used and returned the first working day after the event. Checkout may not exceed a calendar week.

3. Requests for reserving the equipment may be made by contacting the MSU/Ravalli County Extension Office. Reservations for use will be on a first come, first serve basis.

4. All food items will be purchased by the user.

5. A non-refundable usage fee of \$25.00 for non-4-H and refundable deposit of \$50 will be assessed at the time the equipment is checked out. Monies will be deposited into the Ravalli County 4-H Advisory Council.

6. Refundable deposit of \$50 will be returned upon return of equipment in good condition. Deposit will be kept on equipment that is broken, unclean and/or misused. Users will be responsible for any and all damage or misuse of the equipment exceeding the \$50 deposit.

I agree to follow all precautions for proper care of this piece of equipment and understand that I am responsible for any damage and misuse of the equipment. I understand that my deposit will not be returned if the equipment is returned in unsatisfactory condition: broken, unclean or misused. By doing so, I understand and assume all the risks associated with use of the stated equipment. I hereby assume all responsibility for any injury or illness sustained while utilizing the equipment.

Signature of borrower: _____

Date: _____